

CASHMERE SCHOOL DISTRICT #222  
Regular Board Meeting  
September 25, 2023

Call to Order: Board member Paul Nelson called the meeting to order at 7:00 PM.

Declaration of Quorum: Board members Paul Nelson, Aaron Bessonette, Roger Perleberg and Randi Harnden were present. Board member, Ted Snodgrass was absent. There were 7 others present including Superintendent Johnson.

1.0 Flag Salute – Board member Paul Nelson led the Pledge of Allegiance.

2.0 Approval of the Agenda – Superintendent Johnson requested a 15-min Executive Session to discuss a personnel matter with no action to follow per RCW 42.30.100(1)(g).

On a motion by Roger Perleberg, the Board approved the agenda as revised.

3.0 Reports, Correspondence and Program

3.1 Board Report – There was no board report.

3.2 CHS Student Report – Student Leadership Advisor, Andy Groce, presented the student report. Mr. Groce shared that we had over 50 students represent our FFA Program at the Chelan County Fair, and that this weekend was the big FFA Fundraiser prime rib dinner. He went on to share that the student leadership class has been working hard to prepare for the upcoming Homecoming week which is October 9<sup>th</sup> – 14<sup>th</sup>. He advised that the ASB has approved fireworks for the Homecoming football game.

3.3 Superintendent Report

3.3.1. Enrollment / Budget Report – Business Manager, Bo Charlton, provided a budget and enrollment update for the board. He shared that he was working hard at closing the 2022-23 budget and that he would have a full report at the next regular meeting. He anticipates that the district will finish at or above the ending fund balance that the board had adopted as part of the budget. In regards to enrollment, he shared that we are approximately 28 FTE above budget. While this is good news, he cautioned that this is only the beginning of the school year and that the district is funded on the “average” enrollment over the course of the school year.

3.3.2. Clear Risk Traffic Flow Review – Superintendent Johnson shared the district had reached out to Clear Risk to perform a “Traffic Flow Analysis” with specific focus on cross walks and traffic flow around the schools. We have received their initial report which Superintendent Johnson shared with the board. The initial recommendations at Vale included potential extension of the parent

drop off zone and slightly extending the time paras are manning the crosswalks to account for late arriving students. At CMS, the recommendations included adding a “move along” person to the bus lane to keep “student drop off” traffic moving in the morning and reduce congestion. In addition, the other small recommendation was to move the para assigned to the cross walk to the west side of the Tigner in the AM as most student walkers are crossing from that side of the street.

3.3.3. Upcoming Professional Development – ELA “Homegrown Institute” – Principal Graves and CMS Teacher Rose Shook were present to provide the board an overview of the ELA Homegrown Institute being held at Cashmere Middle School (7-12 ELA Teachers). They shared that the district has for the past several years used the Balanced Literacy/Workshop Model for ELA Instruction, and that they were not moving away from that instructional model but providing updated professional development. While several veteran ELA teachers have had extensive PD in this area, many of our newer teachers have not. According to Mrs. Shook, the professional development was well-received and beneficial for all staff.

3.3.4. District State Assessment Results – Superintendent Johnson shared the 2023 State Assessment Results for the district. This included ELA, Math and Science assessment data for all grade levels tested. In addition, Cashmere Data was compared to both regional and state-wide scores. Superintendent Johnson shared that while the results were promising, there is always room to grow and improve. He shared that these improvement plans would be shared in detail at the next board meeting where each principal will be asked to share their School Improvement Plans (SIP’s).

4.0 Visitors – Sara Pipkin made a request/suggestion that the middle school consider adding signage to the middle school parent pick up/drop off lane that directs parents to “pull forward” to the end of the lane.

5.0 Consent Agenda –

5.1 Approval of Board Minutes – On a motion by Roger Perleberg, the Board approved the August 21, 2023 and September 11, 2023 minutes as presented.

5.2 Approval of Warrants and Financial Reports –

Pay date of September 12, 2023: Warrants #323277 - #323375 totaling \$242,144.50	
General Fund	\$231,924.37
ASB	\$10,220.13

Pay date of September 29, 2023: Warrants #323389 - #323440 totaling \$112,765.20	
General Fund	\$109,094.77

ASB

\$3,670.43

Pay date of September 29, 2023: Payroll in an amount totaling \$1,771,107.98, including benefits.

On a motion Roger Perleberg, the Board approved the warrants and payroll as presented.

## 6.0 Action Items

- 6.1 Lead in Water Remediation Plan (2<sup>nd</sup> Reading) and Board Resolution – Superintendent Johnson brought back the “draft” plan for another review and approval. He reviewed the plan in detail with the board including testing data, comprehensive remediations efforts, post testing, future testing schedule, etc.

On a motion by Aaron Bessonette, the Board approved the District “Lead in Water Remediation Action Plan”

On a motion by Roger Perleberg, the Board approved resolution 2024-2 “Lead in Water Remediation / Action Plan”

- 6.2 Selection of Architectural Services for State-Funded “Study and Survey” – Superintendent Johnson shared that the District had eleven architectural firm express interest in completing our “Study and Survey”. Out of those eleven, four firms submitted a formal proposal. The proposals included information related to professional expertise/qualifications, experience, references, etc. A district team reviewed all proposals and recommends Design West Architectural to complete our study and survey. The Design West has extensive experience with school construction (new construction and remodels), study and surveys, etc. They also have extensive experience here in the Wenatchee Valley with outstanding references from other school districts. The “Study and Survey” is grant funded by OSPI.

On a motion by Roger Perleberg, the Board approved Design West Architectural to complete the district’s “Study and Survey”.

## 6.3 Personnel Report –

### 1. Retirements/Resignations/Releases/Terminations, etc.

Name	Position	FTE	Request/Reassignment
Ian Irelan	CMS – SpEd Paraprofessional		Resignation
Mayra Capi	CHS – High School Secretary		Resignation

### 2. Requests for Leave/Transfer/Change in Hours/Additional or New Assignment

Name	Position	FTE	Request/Reassignment
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### 3. Recommendation for Employment/Transfer/Return from Leave of Absence

Name	Position	FTE	Request/Reassignment
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Lee "Rudy" Blomquist CHS – Paraprofessional  
Emily Fritz Vale – SpEd Paraprofessional

New Position  
Replaces Susanne Brell Bartz

### 3a. Contract Approvals/Renewals 2023-2024

### 4. Recommendation/Request for Approval of Positions to be Posted

Position	FTE	Comments
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#### CO-CURRICULAR/SUPPLEMENTAL POSITIONS

##### 1. Resignations/Releases

Name	Position	Comments
Joe Baker	CHS – Head Girls Wrestling Coach	Resignation
Josh Mason	CHs – Asst Boys Wrestling Coach	Resignation

##### 2. Non-Renewals

Name	Position	Comments
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##### 3. Recommendations for Employment/Renewals: Co-Curricular Contracts for Activities

Name	Position	Comments
Rylie Christensen	CHS – Asst Girls Soccer Coach (.5 FTE)	High Numbers
Mark Dronen	CHS – Asst Boys Basketball Coach	Replaces Dylan Boyd
Jared Novak	CHS – Asst Boys Wrestling Coach	Replaces Josh Mason
Avery Ackerman	CHS – Head Girls Wrestling Coach	Replaces Joe Baker

On a motion by Aaron Bessonette, the Board approved the Personnel Report.

- 6.4 Surplus Property – Superintendent Johnson reviewed the surplus property list. There were no questions or comments.

On a motion from Roger Perleberg, the board approved the Surplus Property as presented.

- 7.0 Executive Session – Superintendent Johnson requested a 15-minute executive session on a personnel matter with no action to follow per RCW 42.30.100(1)(g).

On a motion by Roger Perleberg, the Board moved into executive session at 8:04 PM.

On a motion by Roger Perleberg, the Board moved out of executive session at 8:24 PM.

- 8.0 Adjournment – On a motion by Aaron Bessonette and there being no further business to discuss, Paul Nelson adjourned the meeting at 8:25 PM.

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Secretary

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Chairman